

# Executive Appendix E

## Committee

9th December 2009

### HEAD OF LEGAL, DEMOCRATIC & MEMBER SERVICES

### CIVIC SUITE COMMERCIAL CHARGES

<u>Room</u>	2009/10		2010/11	
	4hr Min Daytime £	8hr Min Daytime and/or Evening £	4hr Min Daytime £	8hr Min Daytime and/or Evening £
Committee Room 1	42.00	55.00	43.00	56.00
Committee Room 2/3	85.00	120.00	87.00	122.50
Council Chamber	120.00	185.00	122.50	189.00
Full Civic Suite (to include servery) – Monday – Saturday	185.00	350.00	189.00	357.00
Ditto - Sunday (exceptional only)	185.00 (+Caretaking supplement)	350.00 (+Caretaking supplement)	189.00 (+Caretaking supplement)	357.00 (+Caretaking supplement)
<u>Equipment Hire</u>				
OHP/Screen	18.00	18.00	18.50	18.50
TV/Video	18.00	18.00	18.50	18.50
Conferencing Sound System	18.00	18.00	18.50	18.50
Flipchart stand	6.00	5.00	6.20	5.10
<u>Other Fees</u>				
Security	-	-	-	TBA
Retainer	-	-	-	200.00

#### Notes:

1) Bookings fell in 2009/10, but whether that was due to previous fee increases or else the general economic climate is hard to say.

2) Professional bodies hiring the Civic Suite for largely daytime use seem to have little resistance to current hire charges. Community commercial bookings have fallen considerably, however, and consultation needs to be undertaken to ascertain whether rising fees and charges are the issue.

3) In the light of experience in the current year, additional fees are recommended for approval to cover Security at evening events and a retainer in case of damage. Both of these are recommended to be discretionary with authority delegated to the Democratic Services Manager, in consultation with the Customer Services Manager, to make judgements on the need and level of these supplements, on an event by event basis. The effect of these changes will continue to be monitored and reported to the Portfolio Holder.

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### CIVIC SUITE - REFRESHMENT CHARGES

Service	Current 2009/10 £	Proposed 2010/11 £
Teas and Coffees - Internal - per cup	0.55	0.55
Commercial - per cup	0.70	0.70

### LOCAL LAND CHARGES FEES & Charges 2010/11

Increases represent an average 2%. Fees and charges are not to generate income which exceeds the real cost of providing the service which will continue to be monitored. The County Council element of the fee has not increased this year.

	Current 2009/10	Proposed 2010/11
Basic Full search Total Cost	92.50	94.50
LLC1 (Local Land Charges Register entries only - RBC)	12.00	12.50
Con 29 Enquiries Only RBC element - £61.00 WCC element - £16.00	80.50	82.00
Single Con 29 Question RBC WCC	5.00 11.00	5.50 11.50
Part II Option Enquiries RBC Questions 4, 5 & 9 (WCC) Commons Search (WCC)	5.50 12.00 20.00	6.00 12.50 20.50
Additional Enquiries RBC WCC	5.50 12.00	6.00 12.50
Each Additional Parcel of Land	12.00	12.50
Personal Search	11.00	22.00 (Statutory increase)
Expedited Search (24hrs)	98.00	100.00
Refresher Search (search updated within 6 months)	16.00	16.50